

RA029 — Local authority engagement visit or site inspection

Naylor's Ark Soul Sanctuary · Risk assessment

Sanctuary CPH: 46/327/7111
Veterinary practice: 608 Equine & Farm Veterinary Surgeons · 01926 640 385
Partner / group: Coventry City Council, Solihull Metropolitan Borough Council

Assessment date: 2026-08-10
Review date: 2027-08-10
Assessor: Liberty Naylor (Sanctuary Manager)

Activity assessed

Officer site visits, inspections, community engagement events and partnership meetings on site.

Hazard	Who may be harmed	Control measures in place	Residual risk
Visitors in work clothing not suited to a livestock site	Officers, visitors	Booking confirmation states sturdy footwear required. Spare wellingtons and overalls available. Officers escorted at all times; no unaccompanied access to animal areas.	Low
Biosecurity between holdings	Animals	Visitor book signed with previous livestock contact declared. Boot dip and disinfectant used on entry and exit. Anyone who has been on another livestock holding within 48 hours is kept outside animal areas.	Low
Larger community engagement event on site	Public, animals	Event-specific plan agreed in advance covering numbers, parking, marshalling, toilets and first aid. Attendance capped to the agreed figure. Animal areas cordoned and staffed.	Medium
Data, safeguarding and photography during the visit	Visitors, volunteers	Photography only with consent. No volunteer or supporter personal data shared without a lawful basis. Records made available on request in line with our privacy policy.	Low
Animal-related injury (bite, kick, knock, trample)	Visitors, volunteers, staff	Only pre-selected, temperament-assessed animals used for contact. Supervised at all times, minimum 1 trained handler per 8 participants. No entry to enclosures without a handler. Animals unsuitable for contact segregated and signed.	Low
Zoonotic infection (E. coli O157, cryptosporidium, salmonella)	All participants, especially under-5s, pregnant and immunosuppressed people	Hand-wash stations with hot water, soap and paper towels at every animal area. Supervised hand washing after contact and before eating. No eating, drinking or hand-to-mouth in animal areas. Signage per PHE/HSE AIS23.	Low
Slips, trips and falls on uneven, wet or muddy ground	All participants	Route walked and checked before arrival. Sturdy footwear required. Wet or churned areas closed off. Spillages and hazards cleared before the group moves through.	Low
Vehicles and machinery on site	All participants	No tractor or machinery movement while groups are on site unless banksman-controlled. Pedestrian routes marked; parking segregated from animal areas.	Low
Fire or emergency evacuation	All participants	Fire evacuation procedure FEP-01 briefed on arrival. Assembly point identified. Head-count register kept by group leader. Emergency vet and 999 contact details displayed.	Low
Adverse weather (heat, cold, wind, storms)	All participants	Weather checked morning of visit. Shaded and sheltered areas available; drinking water provided. Visit postponed for high wind, storms or extreme heat.	Low

Additional arrangements

- Emergency arrangements: first aider on site during all visits; first aid kit at the yard office; nearest A&E University Hospital Coventry & Warwickshire; site address and what3words displayed at the assembly point.
- Group leaders retain duty of care for their own members and must supply ratios, medical and consent information before the visit.
- All visitors complete the visitor waiver and assumption of risk before activities. Volunteers must have completed induction, the safety quiz and SSOW-01.
- This assessment is read alongside HSP-01 Health and Safety Policy, FEP-01 Fire Evacuation Procedure, RA015 General visit and feeding, and MAP-01 Site map.
- Review: annually, after any incident or near miss, or when the activity, animals, group or site changes.

Signed (assessor): _____

Date: _____

Group leader briefed (signature): _____