

# RA025 — Church community visit and volunteering day

Naylor's Ark Soul Sanctuary · Risk assessment

Sanctuary CPH: 46/327/7111  
Veterinary practice: 608 Equine & Farm Veterinary Surgeons · 01926 640 385  
Partner / group: St Oswald's Church, Tile Hill

Assessment date: 2026-08-10  
Review date: 2027-08-10  
Assessor: Liberty Naylor (Sanctuary Manager)

## Activity assessed

Community group visit combined with light volunteering: grounds tidying, painting, enrichment building and animal-area cleaning.

| Hazard                                                         | Who may be harmed                                                           | Control measures in place                                                                                                                                                                                                                | Residual risk |
|----------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Mixed-ability adult volunteers on practical tasks              | Volunteers                                                                  | Task allocation by declared ability on arrival. Toolbox talk before each task. Supervisor for each work group; no lone working.                                                                                                          | Low           |
| Hand tools, painting and enrichment building                   | Volunteers                                                                  | Tools inspected before issue. Gloves and eye protection provided. Paints and solvents used outdoors with COSHH sheets available. No work at height above 2 m and no ladder work by visiting volunteers.                                  | Low           |
| Manual handling of fencing, feed and materials                 | Volunteers                                                                  | Team lifts for anything above 20 kg. Barrows and trolleys provided. Loads broken down where possible.                                                                                                                                    | Low           |
| Children accompanying the church group                         | Children                                                                    | Children remain with a named responsible adult. No tool use by under-16s. Separate low-risk activities provided.                                                                                                                         | Low           |
| Animal-related injury (bite, kick, knock, trample)             | Visitors, volunteers, staff                                                 | Only pre-selected, temperament-assessed animals used for contact. Supervised at all times, minimum 1 trained handler per 8 participants. No entry to enclosures without a handler. Animals unsuitable for contact segregated and signed. | Low           |
| Zoonotic infection (E. coli O157, cryptosporidium, salmonella) | All participants, especially under-5s, pregnant and immunosuppressed people | Hand-wash stations with hot water, soap and paper towels at every animal area. Supervised hand washing after contact and before eating. No eating, drinking or hand-to-mouth in animal areas. Signage per PHE/HSE AIS23.                 | Low           |
| Slips, trips and falls on uneven, wet or muddy ground          | All participants                                                            | Route walked and checked before arrival. Sturdy footwear required. Wet or churned areas closed off. Spillages and hazards cleared before the group moves through.                                                                        | Low           |
| Vehicles and machinery on site                                 | All participants                                                            | No tractor or machinery movement while groups are on site unless banksman-controlled. Pedestrian routes marked; parking segregated from animal areas.                                                                                    | Low           |
| Fire or emergency evacuation                                   | All participants                                                            | Fire evacuation procedure FEP-01 briefed on arrival. Assembly point identified. Head-count register kept by group leader. Emergency vet and 999 contact details displayed.                                                               | Low           |
| Adverse weather (heat, cold, wind, storms)                     | All participants                                                            | Weather checked morning of visit. Shaded and sheltered areas available; drinking water provided. Visit postponed for high wind, storms or extreme heat.                                                                                  | Low           |

### Additional arrangements

- Emergency arrangements: first aider on site during all visits; first aid kit at the yard office; nearest A&E University Hospital Coventry & Warwickshire; site address and what3words displayed at the assembly point.
- Group leaders retain duty of care for their own members and must supply ratios, medical and consent information before the visit.
- All visitors complete the visitor waiver and assumption of risk before activities. Volunteers must have completed induction, the safety quiz and SSOW-01.
- This assessment is read alongside HSP-01 Health and Safety Policy, FEP-01 Fire Evacuation Procedure, RA015 General visit and feeding, and MAP-01 Site map.
- Review: annually, after any incident or near miss, or when the activity, animals, group or site changes.

Signed (assessor): \_\_\_\_\_

Date: \_\_\_\_\_

Group leader briefed (signature): \_\_\_\_\_